



## BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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11<sup>th</sup> November 2025

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **18th November 2025 at 7.30pm in the Village Hall, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

### AGENDA

- |   | <i>Report / Action Required</i>  |
|---|--|
| 1. Apologies for absence  | To note  |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to<br>b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note  |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) A question shall not require a response at the meeting nor start a debate on the question. The chairman may direct that a written or oral response be given.<br>c) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.<br>d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.  | To note and action   |
| 4. To approve the Minutes of the Meeting held on 16th September 2025.   | To approve   |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -<br>Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded ....."  |  |
| 6. Matters Arising (actions from previous meetings to note – non-decision making):<br>• Public speaking:<br>➢ State of footpaths and pavements reported to DCC and Cllr Hobson<br>➢ Gatepost removed<br>• Clerk vacancy<br>• Councillor updates and photos for the website<br>• Planning<br>• Suggestions from residents<br>• Inspections<br>• Working Parties<br>• Correspondence – actioned as agreed   | To note<br>To note<br>Agenda Item 11<br>To nudge<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>To note |
| 7. Planning Applications<br>New – None<br>Discussed via email – None<br>Existing:<br>• NP/DDD/0825/0812 - Newby House, Over Lane, Baslow, DE45 1RT - Removal of existing timber fence and gates. Construction of new wood-effect aluminium gates and stone  | To discuss<br><br><br>To note<br>To note   |

- walling. See supporting drawings for full description of works.- Granted conditionally
  - NP/DDD/0825/0808 - Park Lodge, Park Lane, Baslow, DE45 1SR - Proposal to form new doorway through as previous approved opening will be more intrusive to original building fabric. – Granted conditionally
  - NP/DDD/0325/0228 - The Old Bakehouse Bungalow, Nether End, Baslow - Change of use of outbuilding for use as residential holiday let and external alterations to existing bungalow roof, windows and doors. Formalising existing access from rear private drive – Granted conditionally
  - Eaton Hill Development update
8. Suggestions or issues from residents:
- Telephone box change of use To discuss
  - Hedge overgrown on Church View Avenue To discuss
  - Himalayan Balsam – Clerk has reported the concerns to Chatsworth who plan to hold some volunteer days to tackle the problem led by the Head of Fisheries To note
9. Inspections
- Issues from latest inspections?
    - Defibs Clerk
    - New pads and batteries
    - Burial Ground Cllr Dawson
    - Bins. Clerk
    - Woodland
      - Met with Triumph Clerk
      - Proposal for the old bike track area To discuss
      - Climbing wall – lottery grant successful To discuss
      - Rospa inspection – all actions completed except: Clerk
        - Zip wire
10. Working Party and General Updates:
- Crime data update for Tideswell, Litton, Baslow and Beeley To note  
(<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap>) –
  - 17 crimes in September 2025 – 5 crimes in Baslow:
    - 3 violence and sexual offences
    - 2 criminal damage and arson
  - 19 crimes in August 2025 – 4 crimes in Baslow:
    - 1 anti-social behaviour
    - 2 violence and sexual offences
    - 1 criminal damage and arson
  - 14 crimes in July 2025 – 2 crimes in Baslow:
    - 1 other theft
    - 1 violence and sexual offences
  - Community Orchard Land Registry Clerk
  - Baslow Environment Group Clerk
  - Chatsworth Christmas Market restrictions Clerk
11. Finance and Administration including Working Party Update:
- Clerk vacancy – One application received so far and 2 expressions of interest. Who will be on the interview panel and when should the interviews be held? To discuss
  - Contract specifications have been publicised for the Ground Maintenance, Woodland Park and Website To note
  - Accounts to 6<sup>th</sup> November 2025 – Appendix A. To note
  - 2026-2027 Budget setting To discuss
  - S137 Requests - None To note
  - New expenditure to approve - None To note
  - Expenditure to note: To note
    - Standing Order - Clerk – £502.40 per month
    - Electronic payment – Clerk - Remembrance Wreath - £24.49
    - Electronic payment – Baslow Village Hall – Room Hire - £18
    - Electronic payment – W E Brindley – Ground Maintenance - £1292
    - Electronic payment – Opera PR – Website - £135.79 and £240
    - Electronic payment – Chatsworth – Woodland Park Rent - £70
    - Electronic payment – David Robins – Woodland maintenance and bike track clearance - £1640
  - New income to note - None To note
12. Correspondence
- Beaver Feasibility Assessment To note
  - 75th Anniversary of the Peak District National Park To note
  - Peak Partnership Summit – 19<sup>th</sup> November To attend
  - DDDC Local Government Review Update
  - Severn Trent Water works and other roadworks in Baslow Update

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Peak District National Park Authority: Local Plan consultation on Preferred Approach</li> <li>• Parish &amp; Town Council Liaison Forum 8 December 2025</li> <li>• Snow Warden Scheme 2025-2026 signed up to and grit ordered</li> </ul>  | <p>To discuss<br/>To attend<br/>To note</p>                 |
| <p>13. Feedback from Meetings and Training:</p> <ul style="list-style-type: none"> <li>• Police Crime Commissioner meeting with Cllr Hobson –attending – 23<sup>rd</sup> September</li> <li>• Derbyshire Flood Warden Training – 25<sup>th</sup> September</li> </ul>  | <p>Cllr Holsgrove &amp;<br/>Cllr S Brown<br/>Cllr Chalk</p> |
| <p>14. For information:</p> <ul style="list-style-type: none"> <li>• Hulley's has reopened</li> </ul>  | <p>To note</p>  |
| <p>15. Reading (circulated by email):</p> <ul style="list-style-type: none"> <li>• Clerks and Councils Direct (paper)</li> <li>• Citizens Advice 6 Month Impact Report - Derbyshire Dales</li> <li>• Severn Trent Councillor Newsletter</li> <li>• Baslow Environment Group</li> <li>• DALC Newsletters</li> <li>• Peak District News, Views and Bulletins</li> <li>• Friends of the Peak District News</li> <li>• Media Releases from Derbyshire Dales District Council</li> <li>• Parishes Planning Bulletin</li> <li>• Peak Park Parishes Forum papers and newsletters</li> <li>• Rural Matters Newsletter</li> <li>• Rural Services Network Bulletins and Press Releases</li> <li>• Rural Opportunities Newsletter</li> <li>• Weekly Rural News Digest</li> <li>• Police Alerts and newsletters</li> </ul> | <p>All to be read</p>                                       |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20th January 2026
- 17th March 2026
- 19th May 2026
- 21st July 2026
- 15th September 2026
- 17th November 2026



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### MINUTES

#### **For the meeting held on 16<sup>th</sup> September 2025 at Baslow Village Hall**

<b>Councillors present:</b>	David Dawson Christopher Brown (arrived at 8.27) Emma Beer Steve Brown	Jane Buckham Richard Clark Nick Gilbert John Hopkins Sarah Porter	<b>Apologies:</b>	Cllr Simon Chalk Cllr Jonathan Holsgrove Cllr Kath Potter (Peak Park) PC Shaun Jakins PCSO Anthony Boswell
<b>Others:</b>	Cllr Susan Hobson (DDDC and DCC) Martin Pavey			

*Report / Action  
Required*

- There were apologies for absence received from Cllr Simon Chalk, Cllr Jonathan Holsgrove, Cllr Kath Potter, PC Shaun Jakins and PCSO Anthony Boswell.
- There were no declaration of interests.
- Public speaking:
  - Cllr Susan Hobson –
    - Meeting on 23<sup>rd</sup> September with the Crime Commissioner. Two Councillors will be joining.
    - Time of the years when drains start to get blocked, please report.
    - State of the overgrown footpaths and pavements is a concern. Clerk will chase up her logs. New path that diverts over Heathy Lea brook but the footpath from the road is shocking. Clerk will report this to DCC and chase up the other logs. Clerk
  - Cllr Buckham – Old gatepost on the Prince of Wales triangle. It has been knocked over and now no longer in the ground so not safe. It was agreed to arrange for it to be removed. Clerk
  - Martin Pavey – Concerned about the vibrational noise that will be generated by the new hydroelectric scheme. It was suggested that Martin attend the energy day as there will be more information shared there. The project is at stage 2 which involves the investigation into the vibrational noise, tree surveys and everything to take it to build stage. There is no guarantee that the project will get to build stage.
- The Minutes of the Meeting held on 22<sup>nd</sup> July 2025 were approved.
- There were no items from Part 1 of the Agenda which should be taken with the public excluded.
- Matters Arising (actions from previous meetings to note – non-decision making):
  - Motorbike activity in the village and concern about roofers reported to the Safer Neighbourhood Team
  - Clodhall Lane signage was requested to DCC but not supported
  - Clerk vacancy was discussed under Item 11
  - Councillor updates and photos for the website
  - Planning was discussed under Item 7
  - Suggestions from residents were discussed under Item 8
  - Inspections were discussed under Item 9
  - Working Parties were discussed under Item 10
  - Correspondence – actioned as agreed
- Planning Applications  
New –
  - None  
Discussed via email –
  - NP/DDD/0825/0812 - Newby House, Over Lane, Baslow, DE45 1RT - Removal of existing timber fence and gates. Construction of new wood-effect aluminium gates and stone walling. See supporting drawings for full description of works.- Pending
  - NP/DDD/0825/0808 - Park Lodge, Park Lane, Baslow, DE45 1SR - Proposal to form new doorway through as previous approved opening will be more intrusive to original building fabric. – Pending  
Existing:
  - NP/DDD/0625/0626 - St Annes Church, Church Street, Baslow - Provision of PV panels to southern roof slopes – Granted conditionally

Chairman's Signature ..... Date.....

- NP/DDD/0625/0646 - Park Lodge, Park Lane, Baslow - Listed building consent for internal alterations to create one additional dwelling (re-submission of NP/DDD/1224/1351- changes to internal layout of flat 2) – Granted conditionally
  - NP/DDD/0325/0228 - The Old Bakehouse Bungalow, Nether End, Baslow - Change of use of outbuilding for use as residential holiday let and external alterations to existing bungalow roof, windows and doors. Formalising existing access from rear private drive - Pending
8. Suggestions or issues from residents:
- Blocked culvert drain issue – Cllr Hobson is leading on this and work is scheduled
  - Telephone box removal – The phone has now been removed and so there was a discussion about whether this would be an opportunity for a defibrillator. Clerk to look at the costs. Clerk
  - Himalayan Balsam – Clerk has reported the concerns to Chatsworth,
9. Inspections
- Issues from latest inspections?
    - Burial Ground
      - Green bin – The Old Vicarage has agreed to be the address for a DDDC green bin permit. This has arrived and Cllr Dawson will fix it to the bin. Cllr Dawson
    - Woodland
      - Rent review by Chatsworth to £70 per annum was approved. There was then a discussion about the use of the park. There was a particular concern raised is over litter and that it puts a lot of pressure on the park and puts off other children using the park. It was agreed to invite Trymph to a meeting with a few Councillors to discuss the upkeep of the park area. Clerk
      - Climbing wall – Lottery grant submitted.
      - Replacement net – the costings for a new one were discussed - £2600 for a rope version and £3800 for a steel one. It was agreed to wait to see what happens with the lottery grant.
      - Target trainer equipment suggestion – This is from the same supplier as the climbing wall and so needs to wait for the lottery grant. There was then a discussion about the bike track area and a building there. Clerk to organise a meeting. Clerk
      - Rospa inspection – all actions completed except:
        - Bike track area removal has now happened
        - Zip wire –cable needs tightening but need a special screwdriver which the Clerk is sourcing – Cllr Hopkins may be able to sort this. Cllr Hopkins
    - Bench inspection
      - Bench on the green at Nether End – New bench is now installed.
10. Working Party and General Updates:
- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap>) –
    - 15 crimes in June 2025 – 2 crimes in Baslow and 1 on the parish boundary past the Robin Hood:
      - 1 anti-social behaviour
      - 1 violence and sexual offences
      - 1 shoplifting
      - 1 other theft (out of the village beyond the Robin Hood)
    - 27 crimes in May 2025 – 6 crimes in Baslow:
      - 2 anti-social behaviour
      - 1 other theft
      - 1 shoplifting
      - 2 all other crime
  - Website progressing – No feedback received
  - Community Orchard Land Registry – Clerk is working on submitting this Clerk
11. Finance and Administration including Working Party Update:
- Clerk vacancy – Job description circulated and approved with the closing date in November Clerk
  - Specifications to tender – Clerk
    - Ground maintenance – approved subject to mentioning the verge and the frequency of clearing the gullies.
    - Woodland Park maintenance - approved
    - Website maintenance - approved
  - Audit – Returned as exempt with no queries.
  - Accounts to 8<sup>th</sup> September 2025 were noted
  - S137 Requests:
    - Church - Christmas light switch on for the band – £200 was approved Clerk
  - New expenditure approved - None
  - Expenditure noted:

- Standing Order - Clerk – £502.40 per month
- Electronic payment – Baslow Village Hall – Room hire - £18
- Electronic payment – Baslow Village Hall - S137 grant - £1000
- Electronic payment – TDP – Bench - £657.50
- Electronic payment – Opera PR – Website - £240
- Electronic payment – Clerk – DDDC Green bin subscription - £58
- New income to note:
  - Burial Ground - £50

12. Correspondence

- Parishes Day – 11<sup>th</sup> October – No one available to attend
- Thank you from Baslow Luncheon Club and the Village Hall for their S137 grants
- Invitation to the Severn Trent Community Roadshow - Investment in Derbyshire @ Carsington Water - Tuesday 23<sup>rd</sup> September 2025 between 17:00 - 18:45

13. Dates of meetings in 2026 approved:

- 20th January 2026
- 17th March 2026
- 19th May 2026
- 21st July 2026
- 15th September 2026
- 17th November 2026

14. Feedback from Meetings and Training - None

15. For information:

- Police Crime Commissioner meeting with Cllr Hobson – Cllr Holsgrove and Cllr S Brown attending – 23<sup>rd</sup> September
- Derbyshire Flood Warden Training – Cllr Chalk attending – 25<sup>th</sup> September

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Severn Trent Councillor Newsletter
- Immediate Justice Newsletter February 2025
- Baslow Environment Group
- DALC Newsletters
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers and newsletters
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
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- 18th November 2025

## BASLOW AND BUBNELL PARISH COUNCIL

Bank Reconcilliation At 10/11/2025

	Virgin Money Current Account £	Total £
<b>Cash Book:</b>		
Balances At 1st April 2025	21,016.18	21,016.18
plus : receipts	27,307.83	27,307.83
less : payments	-17,279.32	-17,279.32
<b>Balance Per Cash Book</b>	<b>31,044.69</b>	<b>31,044.69</b>
Add: Uncleared Payments	702.40	702.40
Less: Uncleared Receipts	0.00	0.00
<b>Cleared Balance at Bank</b>	<b>31,747.09</b>	<b>31,747.09</b>

### Bank Statements:

<b>Bank:</b>	<b>Date:</b>		
Virgin Money Current Account	06/11/2025	32,122.88	32,122.88
<b>Cleared Balance at Bank</b>		<b>32,122.88</b>	<b>32,122.88</b>
	<i>Differences</i>	-375.79	-375.79

Signed by Responsible Finance Officer

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Signed by Chairman

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### Bank Accounts

Current Account

Deposit Account

Other Account 1

# BASLOW AND BUBNELL PARISH COUNCIL

## Detailed Receipts & Payments Account As At 6th November 2025

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
<b>RECEIPTS:</b>			
<b>Precept</b>	<u>24,185.00</u>	<u>24,185.00</u>	
	<b>24,185.00</b>	<b>24,185.00</b>	
<b>Burial Ground Fees</b>	<u>450.00</u>	<u>0.00</u>	
	<b>450.00</b>	<b>0.00</b>	
<b>Grants &amp; Donations Received</b>			
Council Tax Grant	0.00	0.00	
DDDC Reimbursements	999.00	999.00	
DCC Footpath Grant	385.00	385.00	
Donations & Grants	<u>0.00</u>	<u>0.00</u>	
	<b>1,384.00</b>	<b>1,384.00</b>	
<b>Other Income</b>			
Interest Received	0.00	0.00	
Website Fees	0.00	0.00	
VAT Reclaimed	588.83	0.00	
Other Income	<u>0.00</u>	<u>0.00</u>	
	<b>588.83</b>	<b>0.00</b>	
<b>Total Receipts</b>	<b>26,607.83</b>	<b>25,569.00</b>	
<b>PAYMENTS:</b>			
<b>Ordinary Expenditure</b>			
<b>Salary &amp; Expenses</b>			
Clerk's Salary	4,433.08	6,260.00	1,826.92
Clerk's Expenses	232.00	365.40	133.40
PC Mobile Phone	<u>48.00</u>	<u>152.00</u>	<u>104.00</u>
	<b>4,713.08</b>	<b>6,777.40</b>	<b>2,064.32</b>
<b>Admin Expenses</b>			
Website	1,953.16	945.00	-1,008.16
Insurance	591.95	700.00	108.05
Room Hire	131.00	150.00	19.00
Audit fees	114.00	332.17	218.17
Training	0.00	300.00	300.00
Subscriptions & Registrations	47.00	59.00	12.00
Stationery, Printing & Adverts	0.00	100.00	100.00
Councillors Expenses	0.00	0.00	0.00



Other Admin 1	0.00	0.00	0.00
Other Admin 2	0.00	0.00	0.00
	<b>2,837.11</b>	<b>2,586.17</b>	<b>-250.94</b>
<b>Woodland Recreation Area</b>			
Ground maintenance	3,000.00	3,000.00	0.00
Equipment Maintenance	0.00	500.00	500.00
Safety Inspection	112.00	120.00	8.00
Rent	70.00	50.00	-20.00
Other Woodland maintenance	1,355.00	877.00	-478.00
	<b>4,537.00</b>	<b>4,547.00</b>	<b>10.00</b>
<b>Ground Maintenance</b>			
Burial Ground Grass Cutting	1,035.75	1,196.25	160.50
Burial Ground Rates & Water	124.86	110.13	-14.73
Burial Ground Refuse Removal	58.00	0.00	-58.00
Burial Ground Maintenance	0.00	250.00	250.00
	<b>1,218.61</b>	<b>1,556.38</b>	<b>337.77</b>
Orchard Grass Cutting	1,252.50	1,506.25	253.75
Orchard Maintenance	0.00	0.00	0.00
	<b>1,252.50</b>	<b>1,506.25</b>	<b>253.75</b>
Old Ford Grass Cutting	175.00	245.00	70.00
Old Ford Maintenance	35.00	0.00	-35.00
	<b>210.00</b>	<b>245.00</b>	<b>70.00</b>
Paths & Roundabout	210.00	575.00	365.00
Keep Baslow Beautiful	0.00	400.00	400.00
Other Ground Maintenance 1	0.00	0.00	0.00
	<b>210.00</b>	<b>975.00</b>	<b>765.00</b>
<b>Total Ground Maintenance</b>	<b>2,891.11</b>	<b>4,282.63</b>	<b>1,426.52</b>
<b>Other Maintenance</b>			
Bench - Maintenance & Replacement	547.92	500.00	-47.92
Village Clock Maintenance	0.00	280.35	280.35
Other Maintenance 1	0.00	0.00	0.00
	<b>547.92</b>	<b>780.35</b>	<b>232.43</b>
<b>Grants &amp; Donations Awarded</b>			
Grants & Donations	0.00	500.00	500.00
Church Christmas Lights	200.00	150.00	-50.00
Village Hall	1,000.00	0.00	-1,000.00
Village Events	150.00	200.00	50.00
Other Donations	24.49	0.00	-24.49
	<b>1,374.49</b>	<b>850.00</b>	<b>-524.49</b>
<b>Other Expenses</b>			
Grit	0.00	250.00	250.00
Defibrillators	0.00	200.00	200.00
Election Costs	0.00	0.00	0.00
Dog Bins	0.00	0.00	0.00
Other Expenses 1	0.00	0.00	0.00
Other Expenses 2	0.00	0.00	0.00
	<b>0.00</b>	<b>450.00</b>	<b>450.00</b>
<b>Total Ordinary Expenditure</b>	<b>16,900.71</b>	<b>20,273.55</b>	<b>3,407.84</b>

**Extraordinary Expenditure:**

Woodland Area	0.00	17,000.00	17,000.00
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	0.00	0.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	0.00	0.00	0.00
Other Expenditure 3	0.00	0.00	0.00
<b>Total Extraordinary Expenditure</b>	<b>0.00</b>	<b>17,000.00</b>	<b>17,000.00</b>

<b>Total Net Payments</b>	<b>16,900.71</b>	<b>37,273.55</b>	<b>20,407.84</b>
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**VAT Receivable**

VAT Paid - To Reclaim	378.61	0.00
	<b>378.61</b>	<b>0.00</b>

<b>Total Gross Payments</b>	<b>17,279.32</b>	<b>37,273.55</b>
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<b>Surplus / Defecit</b>	<b>9,328.51</b>	<b>-11,704.55</b>
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**Cash At Bank**

Opening Bank Balances at 5th April 2024	21,016.18
Add Receipts	27,307.83
Less Payments	-17,279.32
<b>Closing Bank Balances</b>	<b>31,044.69</b>