



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01246 950850

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

15th July 2025

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **22nd July 2025 at 7.30pm in the Village Hall, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|---|--|
| 1. Apologies for absence – Cllrs Emma Beer and Jane Buckham | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) A question shall not require a response at the meeting nor start a debate on the question. The chairman may direct that a written or oral response be given.
c) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 14 th May 2025. | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded" | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making):
• Councillor updates and photos for the website
• Planning
• Suggestions from residents
• Inspections
• Working Parties
• Correspondence – actioned as agreed | To nudge
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
To note |
| 7. Planning Applications
New –
• NP/DDD/0625/0626 - St Annes Church, Church Street, Baslow - Provision of PV panels to southern roof slopes.
• NP/DDD/0625/0646 - Park Lodge, Park Lane, Baslow - Listed building consent for internal alterations to create one additional dwelling (re-submission of NP/DDD/1224/1351- changes to internal layout of flat 2) | To discuss |
| Discussed via email –
• NP/DDD/0325/0228 - The Old Bakehouse Bungalow, Nether End, Baslow - Change of use of outbuilding for use as residential holiday let and external alterations to existing | To note |

bungalow roof, windows and doors. Formalising existing access from rear private drive - Pending	To note
Existing:	
<ul style="list-style-type: none"> NP/DDD/0325/0320 - Beechcroft, School Lane, Baslow - erection of an outbuilding - Granted conditionally NP/DDD/0325/0262 - Newby House, Over Lane, Baslow - retrospective consent for the erection of a replacement dwelling - Granted conditionally NP/DDD/0325/0226 - Glen View, Baslow Road, Stanton Ford, Calver - For information only - LDC granted NP/DDD/0225/0179 - Orchard Cottage, Bar Road, Baslow - proposed alterations and an extension. - Granted conditionally 	
8. Suggestions or issues from residents:	
<ul style="list-style-type: none"> Signage on Over Lane - Installed Blocked culvert drain issue - Cllr Hobson is leading on this. Telephone box removal 	<p>To note</p> <p>To note</p> <p>To discuss</p>
9. Inspections	
<ul style="list-style-type: none"> Issues from latest inspections? <ul style="list-style-type: none"> Burial Ground <ul style="list-style-type: none"> Green bin Woodland <ul style="list-style-type: none"> Climbing wall Rospa inspection: <ul style="list-style-type: none"> Bike track gate - medium - buy a rubber protector? Bike track area - red - remove and then remove from inspection Toddler swing - medium - tighten top bolts Multiplay house - medium - monitor timber and tighten bolts on climbing net Tree trunk - medium - monitor timber for rot Balance beam - medium - cable to low to ground and a loose upright pole Nest swing - high - tighten top bolts Zip wire - medium - cable needs tightening Bench inspection <ul style="list-style-type: none"> Bench on the green at Nether End 	<p>Cllr Dawson</p> <p>Clerk</p> <p>Clerk</p>
10. Working Party and General Updates:	
<ul style="list-style-type: none"> Crime data update for Tideswell, Litton, Baslow and Beeley (https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap) - <ul style="list-style-type: none"> 10 crimes in April 2025 - 2 crimes in Baslow and 3 on the parish boundary past the Robin Hood: <ul style="list-style-type: none"> 1 Public order 1 vehicle crime 3 drugs (out of the village beyond the Robin Hood) 28 crimes in March 2025 - 8 crimes in Baslow and 2 on the parish boundary at the Robin Hood: <ul style="list-style-type: none"> 2 Public order 2 violence and sexual offences 1 anti-social behaviour 3 other crime 1 anti-social behaviour (out of the village beyond the Robin Hood) 1 violence and sexual offences (out of the village beyond the Robin Hood) Website progressing SID rotated Community Orchard Land Registry 	<p>To note</p> <p>Clerk</p> <p>Clerk</p> <p>To discuss</p>
11. Finance and Administration including Working Party Update:	
<ul style="list-style-type: none"> Accounts to 13th July 2025 - Appendix A. Review of budget items <ul style="list-style-type: none"> Woodland Park maintenance specification Ground maintenance specification S137 Requests: <ul style="list-style-type: none"> Village Hall - Appendix B Baslow Luncheon Club - £200 for hall fees, insurance, bus travel etc. New expenditure to approve: <ul style="list-style-type: none"> Electronic payment - WE Brindley - Ground maintenance - £451 Electronic payment - Baslow Village Hall - £27 Electronic payment - Baslow Community Orchard S137 grant - £150 Expenditure to note: 	<p>To note</p> <p>To discuss</p> <p>To discuss</p> <p>To approve</p> <p>To note</p>

- Standing Order - Clerk – £502.40 per month
 - Electronic payment – HMRC - £233.08
 - Direct debit - Information Commissioner's Office - £47
 - New income to note:
 - Burial Ground - £250
- To note

12. Correspondence

- Local Government Reorganisation consultation To respond
- Devonshire Group Impact Report 2023/24 To note
- Review Of Licensing Act 2003 - Statement of Licensing Policy 2026 -2031 - Alcohol Entertainment And Late-Night Refreshment – Clarity over children be able to attend licensed premises To note
- Proposal to ban barbecues and open fires on public land across the Dales To note
- Temporary Prohibition of Stopping 24 Hour Clearway for Chatsworth Country Fair Event on the Weekend only of 30th and 31st August 2025 between 08:00 and 20:00 each day To note

13. Feedback from Meetings and Training - None

14. For information:

- Rowsley temporary Traveller site planning refused
 - Public Rights of Way Minor Maintenance Agreement 2025-26 Form 1 submitted
 - Temporary Road Closures, Various Roads, Derbyshire Dales: Carriageway Surface Dressing - 6 May to 15 August 2025
 - Beeley and Rowsley PCs, Chatsworth and Cllr Hobson met with the DCC Councillor for Highways, Cllr Hill, to discuss the Beeley Moor road slip
- To note

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
 - Severn Trent Councillor Newsletter
 - Immediate Justice Newsletter February 2025
 - Baslow Environment Group
 - DALC Newsletters
 - Peak District News, Views and Bulletins
 - Friends of the Peak District News
 - Media Releases from Derbyshire Dales District Council
 - Parishes Planning Bulletin
 - Peak Park Parishes Forum papers and newsletters
 - Rural Matters Newsletter
 - Rural Services Network Bulletins and Press Releases
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Police Alerts and newsletters
- All to be read

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16th September 2025
- 18th November 2025



BASLOW AND BUBNELL PARISH COUNCIL

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MINUTES

For the meeting held on 14th May 2025 at Baslow Village Hall

Councillors present:	Jane Buckham Emma Beer Simon Chalk Richard Clark	David Dawson Nick Gilbert Jonathan Holsgrove John Hopkins	Apologies:	Cllr Christopher Brown Cllr Steve Brown Cllr Susan Hobson (DDDC and DCC) Cllr Kath Potter (Peak Park) PC Shaun Jakins PCSO Anthony Boswell
Others:	Sarah Porter			

*Report / Action
Required*

1. There were apologies for absence received from Cllr Christopher Brown, Cllr Steve Brown, Cllr Susan Hobson, Cllr Kath Potter, PC Shaun Jakins and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking:
 - Cllr Susan Hobson via the Clerk - As I am unable to attend your Parish Council meeting, I just wanted to share some thoughts with the Parish Council members (and residents) following the recent DCC elections. Obviously with Reform having control of DCC we are not sure of what their priorities will be or how current projects will be continued. Can I remind Parish Councillors to sign up for updates from Derbyshire Dales District Council and also Derbyshire County Council as well as going through published agendas. As always, I am very responsive to emails so please do not hesitate to contact me. Looking forward to seeing you soon.
4. The Minutes of the Meeting held on 18th March 2025 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Councillor updates and photos for the website – Cllrs Gilbert and Holsgrove are still outstanding
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Inspections were discussed under Item 9
 - Working Parties were discussed under Item 10
 - Correspondence – actioned as agreed
7. Planning Applications
New - None
Discussed via email – No comments:
 - NP/DDD/0325/0320 - Beechcroft, School Lane, Baslow - erection of an outbuilding
 - NP/DDD/0325/0262 - Newby House, Over Lane, Baslow - retrospective consent for the erection of a replacement dwelling – Granted conditionallyExisting:
 - NP/DDD/0325/0226 - Glen View, Baslow Road, Stanton Ford, Calver – LDC granted
 - NP/DDD/0225/0179 - Orchard Cottage, Bar Road, Baslow - proposed alterations and an extension. - Pending
 - NP/DDD/1224/1351 and 1352 - Park Lodge, Park Lane, Baslow - Internal alterations to create additional dwelling – Granted conditionally
 - NP/DDD/1124/1228 - Eaves Cottage, White Lodge Lane, Baslow - Proposed 1.5-storey side extension to the existing dwelling and associated internal alterations – Granted conditionally
 - NP/DDD/1224/1392 - Springview and Moorview, Stonelow, Eastmoor - S.73 application for the removal or variation of conditions 2, 3, 9, 16, 17, 21 on NP/DDD/1222/1617 – Granted conditionally.Conservation query:
 - 3 Bubnell Lane roofing - permitted
8. Suggestions or issues from residents:
 - Signage on Over Lane – Delivered and about to be installed.
 - Electric charging points in the village – DDDC has Nether End on the list as part of the Tender process but it will be down to the Charge Point Operators (CPO) to review all car parks and submit their response on which ones they would include. Soft market testing has

Chairman's Signature Date.....

been carried out which looks favourably on Nether End, but as the CPO are fully funding the supply, installation and maintenance of any EVCP it will be a market decision which car parks are progressed. This is specifically for project 3 - rapid and ultra rapid electric charge points. Cllr Holsgrove asked at the Sports Field, and it is something they will look into.

- A621 Speeding – speed checks has not supported speeding being an issue, but another speed check is planned.
- Blocked culvert drain issue – No update currently.
- Complaint about the male public toilets passed to DDDC

Clerk & Cllr
Hobson
Cllr Hobson

9. Inspections

➤ Issues from latest inspections?

- Burial Ground – maintained well. Couple of old plywood boards which are splintering. Clerk to ask Mettams about storage.
 - Green bin – A green bin has appeared at the Church/Burial Ground. No one knows who has ordered it. Clerk to speak to PCC and Cllr Dawson to check for a sticker.
- Woodland
 - Gate on the path from the bike track area to the nature area. It was agreed that this is against the original vision of the area and there needs to be a wider discussion about the bike track area which may lead to different fencing or gates. It was suggested a temporary rope across could suffice in the meantime. The Sports Field also raised an issue about the use of the play area when cricket was in play. They are no conditions in the planning permission granted that prevent the use of the area. A sign recommending caution is present on the gate from the playground.
 - Colour Run approval given. This is a PTA event. They will ensure the woodchip is raked back into position and any chalk washed away.
 - Rospa inspection has been received. It was agreed to remove the bike track from the Rospa inspection and look at making the area safer. It could be an area for picnicking and could be used to extend the play area to include a slide.

Clerk

Clerk

Clerk

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap>) –
 - 13 crimes in February 2025 – 4 crimes in Baslow:
 - 1 bicycle theft
 - 1 criminal damage and arson
 - 1 vehicle crime
 - 1 anti social behaviour (out of the village beyond the Robin Hood)
 - 12 crimes in January 2025 – 1 crime in Baslow:
 - 1 burglary
- Website progressing
- SID data circulated and still planned to be rotated
- Cllr Buckham has painted the benches on the Prince of Wales triangle. She was thanked.
- Cllr Buckham raised the flooding of the Cavendish Hotel footpath. This led to a wider discussion about the minor maintenance grant. The Clerk will talk to DCC regarding this path and the minor maintenance grant.

Clerk

Clerk

11. Finance and Administration including Working Party Update:

- A finance meeting was held on 12th May and was conceived to go through each line of the budget to look for potential savings. Cllr C Brown had provided a breakdown of each budget line as a percentage of the whole budget. It is suggested that a group meet with David Robins to understand what he undertakes. The other ground maintenance costs can be amended to look at reducing the regularity of the mowing. It was felt a group should be set up to look at this. There was a long discussion about the running of the Council and succession planning. There was then a discussion about the website. This was supported at this meeting. It was agreed Cllr Dawson and the Clerk will meet with David Robins. It was agreed Cllrs Buckham, Clark, Dawson, Gilbert and Clerk would review the specification after viewing the appropriate areas.
- Accounts to 6th May 2025 were noted. A resident has expressed concern over how the precept was constructed. He was invited to attend a meeting to raise these.
- VAT claim submitted for £588.83
- S137 Requests:
 - Apple Day request for £150 towards the toilet was approved.
- New expenditure approved:
 - Electronic payment – WE Brindley – Ground maintenance - £373.50
 - Electronic payment – David Robins – Fencing - £1215.00

Cllrs
Buckham,
Clark,
Dawson,
Gilbert &
Clerk

Clerk

- Electronic payment – East Midlands Audit Service - £114.00
- Electronic payment – Opera PR – Website - £780.00 (£130 VAT)
- Electronic payment – Room booking - £16
- Electronic payment – Waterplus - £124.86
- Electronic payment – Playsafety – Rospa - £134.40 (£22.40 VAT)
- Expenditure noted:
 - Standing Order - Clerk – £502.40 per month
 - Electronic payment – Village Hall Hire - £18.00
 - Electronic payment – Opera PR - £480.00
 - Electronic payment – WE Brindley - £151.75
 - Electronic payment – David Robins - £1500.00
- New income noted:
 - Burial Ground - £2050
 - DDDC Precept – 24185.00
 - DCC Minor Maintenance Grant - £385
 - DDDC Reimbursable expenditure - £999

12. Correspondence

- The Peak District National Park Authority is looking for two new Members was noted
- Workshop: Your Fire Service, Your Views – 21st or 23rd May – No one available to attend
- Baslow Gold Gate roundabout changes by Chatsworth - plan to mow the planted area to control weed issues and over seed the central area with a grass mix, to establish a base layer which Chatsworth will maintain going forward. They plan to then add a bulb layer over time for Spring interest, and utilise a meadow regime going forward, which should provide a natural and diverse sward over time. Chatsworth was thanked for this update. Clerk
- DCC Council Plan 2025-29 was noted
- Issues raised by PPPF – Village Green – It was agreed to look at whether the Green at Nether End is designated as a Village Green. Cllr Holsgrove agreed to look into this. Cllr Holsgrove
- DCHC: Council Funding Request – It was agreed to not fund at this time.

13. Feedback from Meetings and Training

- Derwent Drive Flood meeting – 6th May 2025 – Some residents on Derwent Drive approached the flood group which led to a meeting being held. They have agreed to establish a WhatsApp group for that area with the flood wardens on it. The notes of the meeting will be circulated to the Councillors. Clerk

14. For information:

- Temporary Road Closures, Various Roads, Derbyshire Dales: Carriageway Surface Dressing - 6 May to 15 August 2025
- Trail Running Event - Saturday 7th June 2025.

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Severn Trent Councillor Newsletter
- Immediate Justice Newsletter February 2025
- Baslow Environment Group
- DALC Newsletters
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers and newsletters
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 22nd July 2025
- 16th September 2025
- 18th November 2025

BASLOW AND BUBNELL PARISH COUNCIL

Bank Reconcilliation At

14/07/2025

	Virgin Money Current Account £	Total £
Cash Book:		
Balances At 1st April 2025	21,016.18	21,016.18
plus : receipts	27,257.83	27,257.83
less : payments	-8,545.54	-8,545.54
Balance Per Cash Book	39,728.47	39,728.47
Add: Uncleared Payments	0.00	0.00
Less: Uncleared Receipts	0.00	0.00
Cleared Balance at Bank	39,728.47	39,728.47

Bank Statements:

Bank:	Date:		
Virgin Money Current Account	13/07/2025	39,728.47	39,728.47
Cleared Balance at Bank		39,728.47	39,728.47
	<i>Differences</i>	0.00	0.00

Signed by Responsible Finance Officer

Signed by Chairman

Bank Accounts

Current Account

Deposit Account

Other Account 1

BASLOW AND BUBNELL PARISH COUNCIL

Detailed Receipts & Payments Account As At 13th July 2025

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
RECEIPTS:			
Precept	<u>24,185.00</u>	<u>24,185.00</u>	
	24,185.00	24,185.00	
Burial Ground Fees	<u>400.00</u>	<u>0.00</u>	
	400.00	0.00	
Grants & Donations Received			
Council Tax Grant	0.00	0.00	
DDDC Reimbursements	999.00	999.00	
DCC Footpath Grant	385.00	385.00	
Donations & Grants	<u>0.00</u>	<u>0.00</u>	
	1,384.00	1,384.00	
Other Income			
Interest Received	0.00	0.00	
Website Fees	0.00	0.00	
VAT Reclaimed	588.83	0.00	
Other Income	<u>0.00</u>	<u>0.00</u>	
	588.83	0.00	
Total Receipts	26,557.83	25,569.00	
PAYMENTS:			
Ordinary Expenditure			
Salary & Expenses			
Clerk's Salary	2,096.08	6,260.00	4,163.92
Clerk's Expenses	87.00	365.40	278.40
PC Mobile Phone	<u>18.00</u>	<u>152.00</u>	<u>134.00</u>
	2,201.08	6,777.40	4,576.32
Admin Expenses			
Website	1,400.00	945.00	-455.00
Insurance	591.95	700.00	108.05
Room Hire	68.00	150.00	82.00
Audit fees	114.00	332.17	218.17
Training	0.00	300.00	300.00
Subscriptions & Registrations	47.00	59.00	12.00
Stationery, Printing & Adverts	0.00	100.00	100.00
Councillors Expenses	0.00	0.00	0.00

Other Admin 1	0.00	0.00	0.00
Other Admin 2	0.00	0.00	0.00
	2,220.95	2,586.17	365.22
Woodland Recreation Area			
Ground maintenance	1,500.00	3,000.00	1,500.00
Equipment Maintenance	0.00	500.00	500.00
Safety Inspection	112.00	120.00	8.00
Rent	0.00	50.00	50.00
Other Woodland maintenance	1,215.00	877.00	-338.00
	2,827.00	4,547.00	1,720.00
Ground Maintenance			
Burial Ground Grass Cutting	398.75	1,196.25	797.50
Burial Ground Rates & Water	124.86	110.13	-14.73
Burial Ground Refuse Removal	0.00	0.00	0.00
Burial Ground Maintenance	0.00	250.00	250.00
	523.61	1,556.38	1,032.77
Orchard Grass Cutting	426.50	1,506.25	1,079.75
Orchard Maintenance	0.00	0.00	0.00
	426.50	1,506.25	1,079.75
Old Ford Grass Cutting	35.00	245.00	210.00
Old Ford Maintenance	35.00	0.00	-35.00
	70.00	245.00	210.00
Paths & Roundabout	70.00	575.00	505.00
Keep Baslow Beautiful	0.00	400.00	400.00
Other Ground Maintenance 1	0.00	0.00	0.00
	70.00	975.00	905.00
Total Ground Maintenance	1,090.11	4,282.63	3,227.52
Other Maintenance			
Bench - Maintenance & Replacement	0.00	500.00	500.00
Village Clock Maintenance	0.00	280.35	280.35
Other Maintenance 1	0.00	0.00	0.00
	0.00	780.35	780.35
Grants & Donations Awarded			
Grants & Donations	0.00	500.00	500.00
Church Christmas Lights	0.00	150.00	150.00
Village Hall	0.00	0.00	0.00
Village Events	0.00	200.00	200.00
Other Donations	0.00	0.00	0.00
	0.00	850.00	850.00
Other Expenses			
Grit	0.00	250.00	250.00
Defibrillators	0.00	200.00	200.00
Election Costs	0.00	0.00	0.00
Dog Bins	0.00	0.00	0.00
Other Expenses 1	0.00	0.00	0.00
Other Expenses 2	0.00	0.00	0.00
	0.00	450.00	450.00
Total Ordinary Expenditure	8,339.14	20,273.55	11,969.41

Extraordinary Expenditure:

Woodland Area	0.00	17,000.00	17,000.00
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	0.00	0.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	0.00	0.00	0.00
Other Expenditure 3	0.00	0.00	0.00
Total Extraordinary Expenditure	0.00	17,000.00	17,000.00

Total Net Payments	8,339.14	37,273.55	28,969.41
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VAT Receivable

VAT Paid - To Reclaim	206.40	0.00
	206.40	0.00

Total Gross Payments	8,545.54	37,273.55
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Surplus / Defecit	18,012.29	-11,704.55
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Cash At Bank

Opening Bank Balances at 5th April 2024	21,016.18
Add Receipts	27,257.83
Less Payments	-8,545.54
Closing Bank Balances	39,728.47